CURRICULUM REVISION AND SYLLABUS DEVELOPMENT OF BBA (ONLINE) PROGRAMME

Organised by
Center for Distance and Continuing Education (CDCE)
University of Peradeniya, Sri Lanka

March 23rd to March 28th 2018

Report by: **Prof. Karunesh Saxena**

Submitted to:

Commonwealth Educational Media Centre for Asia (CEMCA)
New Delhi

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EXECUTIVE SUMMARY

Commonwealth of Open Learning-Centre for Educational Media & Communication Asia (COL-CEMCA) entered into a Strategic agreement with University of Peradeniya, Kandy, Sri Lanka to fulfill its mandate of "Learning for Sustainable Development". The agreement entailed the implementation of a unique integrated model of higher education.

The workshop has been designed keeping in mind the following objectives:

- To develop capacity of Content Writers and Experts

- To revise the existing course structure of BBA (Online Program) to bring it in harmony with the contemporary and relevant needs of the Society and Industry.

- To help in developing the detailed curriculum for 1st year courses through active involvement of participants.

- To increase participants' awareness about the use of Open Educational Resources (OERs) and help them integrate the same in their e-contents.

- To develop a future Roadmap with established deadlines to facilitate the timely completion of project activities.

The inauguration ceremony of Capacity building workshop for Content Writers of BBA Online Program of University of Peradeniya, supported by CEMCA, New Delhi was held on 23rd March 2018 at 6.00 PM. The venue was Hotel Oak Ray Regency Kandy. Vice Chancellor of the University Prof. Upul B. Dissanayake presided over the inaugural function. Main Resource person of the workshop Prof. Karunesh Saxena, Director, IQAC, ML Sukhadia University Udaipur Rajasthan India, presented the bird's eye view of the contents to be covered and activities to be conducted during the 4 days workshop. Vice Chancellor Prof. Dissanayake was very happy to note that CEMCA decided to support his University in this noble venture. He exhorted all the participants to gain maximum benefit from the workshop and work with full devotion and dedication to make this project a great success. In the end, vote of thanks was given by Dr. W. D. Chandrsena, Deputy Director Learning Resources, who left no stone unturned for organizing this workshop.

Professor Karunesh Saxena made the 4 days workshop a major takeaway of learning. He motivated all the participants to become an active partner in the development and delivery of Online BBA Program of University of Peradeniya. He made the participants familiarized with the terminology of open and distance learning. The participants were given practical exposure to the art of writing Self Instructional Material (SIM). Specific instructions in terms

of 'Do's and Don'ts of Content Writing' was also a part of give away from Prof. Saxena. A practical session was conducted in which the participants learnt how to develop videos for the courses they are going to develop. They were given useful tips about how to prepare educational videos.

In the motivational lecture on 'Stress Management', practical and doable tips were given for managing stress both at physiological and Psychological levels.

Trainer delivered a capacity building of 21 Content Writers and 03 Content Experts through rigorous training spread over 4 days. Existing Course structure of BBA (Online Program) was revised for the entire 3 years Program i.e. Certificate, Diploma and Degree level. Strategy was formulated for the development of e-Contents for 1st year courses. To interact and create one to one connection with the participants a template was designed by Prof. Saxena which was given to the participants for presenting the Instructional Design of the course allotted to them.

Before the valedictory session, the participants were asked to fill up the Feedback form. The valedictory session was presided by Vice Chancellor Prof Dissanayake. Ms. Heshani presented the workshop report in the ppt mode. Prof Saxena in his speech personally acknowledged the efforts of many persons for making this workshop a grand success. He motivated all the participants to march forward with full confidence so that they can develop an excellent quality curriculum contents for online BBA Program particularly for first year. Prof. Mallika Director CDCE and Dr. Tilak Deputy Director also spoke on the occasion.

PROGRAMME SCHEDULE

WORKSHOP ON BBA ONLINE SYLLABUS REVISION: 24 – 27 MARCH, 2018

Organized by

THE CENTRE FOR DISTANCE & CONTINUING EDUCATION, UNIVERSITY OF PERADENIYA, SRI LANKA
Supported by
THE COMMONWEALTH EDUCATIONAL MEDIA CENTRE FOR ASIA (CEMCA), NEW DELHI, INDIA

Panel of Resource Persons:

Prof. Karunesh Saxena   **Director, IQAC, M. L. Sukhadia University, Udaipur, Rajasthan, India**

Dr. M. Alfred   **Dean, Faculty of Management, University of Peradeniya, Peradeniya, Sri Lanka**

Dr. S. Maheswaran   **Senior Lecturer, Faculty of Management, University of Peradeniya, Peradeniya, Sri Lanka**

Ms. M. Ranasinghe   **Senior Lecturer, Faculty of Management, University of Peradeniya, Peradeniya, Sri Lanka**

Prof. Terence Madhujith   **Professor in Food Science and Technology, Faculty of Agriculture, University of Peradeniya, Sri Lanka**

Prof. A. R. Ariyarathne   **Professor (Retired), Faculty of Agriculture, University of Peradeniya, Sri Lanka**

Ms. I. Ratnapala   **Lecturer, Faculty of Engineering, University of Peradeniya, Sri Lanka**

Programme Schedule
Inauguration – Oak Ray Regency Hotel
23.03.2018 (Friday)

Time	Session	Participants
18:00 - 19:15	Inauguration	Invitees, Delegates, Workshop Participants
19:15 - 21:00	Dinner	Invitees, Delegates, Workshop Participants

Workshop 24-27 March, 2018
POSTGRADUATE INSTITUTE OF HUMANITIES AND SOCIAL SCIENCES (PGIHS)
University of Peradeniya
Day 1– 24.03.2018 (Saturday)

Time	Session	Resource Person/s, Venue
08:30 - 09:00	Registration of Participants	
09:00 - 09:45	Introduction Session	Dr. W. D. Chandrasena (Boardroom, PGIHS)
09:45 - 10:30	Overview of Open Distance Learning and Online learning (ODL)	Prof. Karunesh Saxena (KS)
10:30 - 10:45	Morning Tea	
10:45 - 11:30	Management Education at ODL: A Global View	Prof. Karunesh Saxena
11:30 - 13:00	Expectations from Content Writers & Experts	Panel Discussion
13:00 - 13:45	Lunch	
13:45 - 14:45	Do's & Don'ts of Study Material Writing	Prof. Karunesh Saxena
14:45 - 15:00	Afternoon Tea	
15:00 - 16:30	Media integration in Teaching and Learning	Prof. Karunesh Saxena

Day 2 – 25.03.2018 (Sunday)

Time	Session	Resource Person/s
09:00 - 10:30	Institutional Design - How to Write & Package Course Material	Prof. Karunesh Saxena
10:30 - 10:45	Morning Tea	
10:45 - 12:15	Review of Instructional Design of Existing BBA Curriculum- *Formation of Working Groups*	Dr. M. Alfred (Facilitator for Panel Discussion)
12:15 - 13:30	Suggestions for Review from Resource Person. Panel Discussion with Content Experts as Panellists: *Structure to be made ready*.	Dr. S. Maheshwaran (Facilitator for Panel Discussion)
13:30 - 14:30	Lunch	
14:30 - 15:45	Online Content Development- Process & Technicalities (*Practical Demonstration of Educational Videos Made by KS*)	Prof. Karunesh Saxena
15:45 - 16:00	Afternoon Tea	

Day 3 – 26.03.2018 (Monday)

Time	Session	Resource Person/s
09:00 - 10:00	Use of Media for Learner Involvement	Prof. Karunesh Saxena
10:00 - 11:00	Role of SMEs and Tutor-Mentors	Ms. M. Ranasinghe
11:00 - 11:15	Morning Tea	
11:15 - 12:15	Student Assessment and Feedback	Dr. S. Maheshwaran
12:15 - 13:30	Introduction to Moodle in ODL	Prof. A. R. Ariyaratne
13:30 - 14:30	Lunch	
14:30 - 15:45	Online Elements in ODL	Ms. I. Ratnapala
15:45 - 16:00	Afternoon Tea	

Day 4 – 27.03.2018 (Tuesday)

Time	Session	Resource Person/s, Venue
09:00 - 10:30	Motivational Lecture	Prof. Karunesh Saxena
10:30 - 10:45	Morning Tea	
10:45 - 12:15	Follow up Mechanism and Future Roadmap	Prof. Karunesh Saxena & Ms. W. M. H. U. Wijethunga (Academic Coordinator)
12:15 - 13:15	Closing Ceremony, Certificate Awarding, and Way forward	Invitees, Delegates, Participants (Boardroom, PGIHS)
13:15 - 14:00	Lunch	

END OF THE WORKSHOP

BACKGROUND

Commonwealth of Open Learning-Centre for Educational Media & Communication Asia (COL-CEMCA) entered into a Strategic agreement with University of Peradeniya, Kandy, Sri Lanka to fulfill it's mandate of "Learning for Sustainable Development". The agreement entailed the implementation of a unique integrated model of higher education.

The title of the research based project is "Online Learning for Sustainable Development using COL-CEMCA Higher Education Integrated Model (2017-2020)".

University of Peradeniya was established as University of Ceylon in the year 1942. It is one of the oldest and premier State University of Sri Lanka. It has 9 faculties, 3 PG Institutes, 73 Departments and has enrolment of about 11,000 students. University established Center for Distance and Continuing Education (CDCE) with a vision to "provide equal opportunities for all aspiring to further their career goals". Mission of CDCE is to practice the concept of "Education for All and to provide opportunities for those who look for Education without barriers".

CDCE offers two bachelor's degree programs, namely, Bachelor of Arts (BA) and Bachelor of Business Administration (BBA).

University of Peradeniya became the 1st University in Sri Lanka to offer it's BBA program in the online mode when they launched it in the year 2008.

In order to make the implementation of project a grand success, COL-CEMCA developed a Result Base Management (RBM) Framework. Under the project, first training workshop entitled

"Capacity building workshop on Development / Revision of Course Contents and e-content for BBA (Online Program)" was organised at University of Peradeniya, Kandy, Sri Lanka during 24th to 27th March 2018. The purpose was to train the Content Writers and Experts involved with BBA Online Program. A total of 21 Content Writers and 3 Experts participated in the workshop. The scope of workshop was limited to the revision of the existing course structure and development of detailed curriculum for 8 subjects of 1st year (100 level).

OBJECTIVES

The workshop was designed keeping in mind the following objectives:

- To develop capacity of Content Writers and Experts
- To revise the existing course structure of BBA (Online Program) to bring it in harmony with the contemporary and relevant needs of the Society and Industry.

- To help develop the detailed curriculum for the courses of 1st year through active involvement of participants.

- To increase participants' awareness about the use of Open Educational Resources (OERs) and help them integrate the same in their e-contents.

- To develop a future Roadmap with established deadlines to facilitate the timely completion of project activities.

REPORT

Inaugural Ceremony

The inauguration ceremony of Capacity building workshop for Content Writers of BBA Online Program of University of Peradeniya, supported by CEMCA, New Delhi was held on 23rd March 2018 at 6.0 PM. The venue was Hotel Oak Ray Regency Kandy. Vice Chancellor of the University Prof. Upul B. Dissanayake presided over the inaugural function.

Prof. Mallika, Director Center for D Distance and Continuing Education (CDCE) gave the welcome address. In her speech, she expressed gratitude towards CEMCA, New Delhi for supporting such a noble cause which will go a long way in the socio-economic development of Sri Lanka. Project Coordinator Prof. Terrence Madhujith threw light on the Genesis of the program as he did the pioneering work to bring this project to the University of Peradeniya. Dr. S. Maheshwar, Acting Dean Faculty of Management showed optimism

that this workshop will achieve it's intended objective of building capacity for the young content Writers.

Main Resource person of the workshop Prof. Karunesh Saxena, Director IQAC ML Sukhadia University Udaipur Rajasthan India, presented the bird's eye view of the contents to be covered and activities to be conducted during the 4 days workshop. He motivated all the participants to become an active partner in the development and delivery of Online BBA Program of University of Peradeniya. Vice Chancellor Prof. Dissanayake was very happy to note that CEMCA decided to support his University in this noble venture. He exhorted all the participants to gain maximum benefit from the workshop and work with full devotion and dedication to make this project a great success. In the end, vote of thanks was given by Dr. W. D. Chandrsena, Deputy Director Learning Resources, who left no Stone unturned for organizing this workshop.

Day 1-

The venue of the workshop was the Conference Room of PG Institute of Humanities and Social Sciences. In the beginning all the participants briefly introduced themselves. Then 1st session was taken by Dr. Chandrsena on the theme of "Content Development - Models & Approaches". In this hour long interesting presentation he described Tyler Model, Wheeler Model and other relevant models.

In the second session, Key Resource person Prof. Karunesh Saxena gave participants a comprehensive overview of *Open and Distance Learning* with special reference to India. They were familiarized with popular terminology of ODL. Various noteworthy initiatives by IGNOU and Government of India such as Video-Conferencing, MOOCs, SWAYAM etc were discussed. In the next session Prof. Saxena discussed about the current scenario of Management Education at Graduation Level- ie BBA . Talking from his personal experience of being exposed to the Education systems of many European countries, Australia, Papua New Guinea, Kazakhstan, Middle East etc, he was able to sketch the global scenario for the benefit of the participants so that they can benchmark themselves against best practices.

In the post lunch session Prof. Saxena gave participants handy tips about Content writing in terms of what is expected of them. They were given practical exposure to the art of writing Self Instructional Material (SIM). Specific instructions in terms of Do's and Don'ts of content writing were given to them. After these two sessions, participants were able to develop their own strategies for Content Writing.

In the last session of day 1 Prof. Saxena delivered a Power point presentation on Open Education Resources (OER) prepared by Dr. Manas Panigrahi Program Officer CEMCA New Delhi. The participants were highly appreciative and found the information about OERs highly useful for them.

Day 2--

Second day began with a very interactive session by Prof. Karunesh Saxena on "Instructional Design". In this session participants learnt how to design and package their course material. Prof. Saxena designed a template for the contents they are expected to develop in near future.

This was followed by the panel discussion in which Prof Saxena, Dr. Alfred, Dean Faculty of Management, Dr. S. Maheshwar, Head Dept of Operations Management Miss M. Ranasinghe, Senior Lecturer and Dr. W. D. Chandrsena participated. All the participants offered very useful suggestions for revising the existing curriculum. Prof. Prof Saxena presented 5 principles of Curriculum Design which were unanimously adopted by the house. Once this was achieved then the task of revising curriculum became much easier. All the participants were made to actively participate in this process so that they can develop a sense of ownership of the revised curriculum (Annexure 1).

By now all the participants and experts including the Dean were fully involved in the workshop proceedings.

In the post lunch session, Dr. Alfred guided project coordinator Ms. Heshani to form 8 working groups (Annexure 2). Prof Saxena gave participants brief guidelines about how to develop detailed lesson plans for the allotted subjects of 100 level (Semester 1 and 2). All the groups started working with full zeal and soon they were transformed into highly coherent teams which started a healthy competition among all the teams. They were willing to work till late night but due to time constraints they decided to go home but continued to remain in touch with each other through what's app and other Social media platforms.

Day 3--

First session of the 3rd day was conducted by Prof Saxena on the theme of " On-line Content Development: Process and Technicalities". It was a very practical session in which the participants learnt how to develop videos for the courses they are going to develop. Prof Saxena has developed more than 200 Educational Videos, utilizing this experience he

explained the nitty gritty of how to prepare Educational Videos. The participants were shown various Educational Videos prepared by Prof Saxena.

Afterwards, the participants were taken for a visit to the Audio - Visual unit of the University. There they interacted with the technical staff .

In the next session, some of the groups presented their lesson plans in terms of 15 lessons for each subject. The presented lesson plans were further revised through the suggestions given by Prof Saxena, other panelist and all other group members.

The next session was conducted by Prof Ariyarathu, Faculty of Agriculture who introduced the topic of MOODLE. The last session of the day was engaged by Dr Ratnapal (??). This session was organised in the Computer Laboratory where participants were given hands on training in how to use MOODLE platform.

Day 4--

In the 1st session some of the remaining group presentations were organized. Since the whole project is to be completed in a time bound manner, various timelines, in terms of milestones, were communicated by Prof Saxena to the participants (Annexure 3).

Prof. Saxena fulfilled his promise of delivering a Motivational Lecture of the participant's choice. Since they chose the topic of *Stress Management*, Prof Saxena delivered a practical talk on this topic. He talked about the Causes and Consequences of

Stress and resultant behavior of those under stress. Prof. Saxena gave useful , practical and doable tips for managing stress both at physiological and Psychological levels.

Valedictory Session

Before the valedictory session the participants were asked to fill up the Feedback form (Annexure 4). Brief analysis of the Feedback is given as Annexure 5. The valedictory session was presided by Vice Chancellor Prof Dissanayake.

Prof. Mallika delivered the welcome address. Ms. Heshani presented the workshop report in the ppt mode. Prof Saxena in his speech personally acknowledged the efforts of many persons for making this workshop a grand success. He motivated all the participants to march forward with full confidence so that they can develop an excellent quality curriculum contents for online BBA Program particularly for first year.

Some of the participants came forward to give verbal feedback about he workshop. They spoke eloquently about the merits of the workshop.

Some of them expressed their opinion by saying that Prof Saxena was not only an expert of Open and Distance learning but also a senior academic of the Management discipline so he could add a lot of value to the workshop. Vice Chancellor Prof. Dissanayake was very happy to learn that all the participants were able to learn and achieve so much in such a short span of time. Finally, vote of thanks was offered by Dr. Tilak Bandara, Deputy Director Examinations CDCE. Kindly acknowledge the receipt of this report.

WORKSHOP OUTCOME

Most of the objectives of the workshop were accomplished. Following are the workshop outcomes:

❖ Capacity building of 21 Content Writers and 03 Content Experts was achieved through rigorous training spread over 4 days. The Pedagogy used was a highly participative and hands-on-training on various aspects of Curriculum & Content Development was imparted.

❖ Existing Course structure of BBA (Online Program) was revised for the entire 3 years Program i.e. Certificate, Diploma and Degree level.

❖ Detailed Curriculum (15 Lesson plans) for each subjects of the 1st year (100 Level) was developed.

❖ Strategy was formulated for the development of eContents for 1st year courses.

❖ Specific guidelines were given for development of Self Instructional Material(SIM), in terms of Do's & Dont's of Content writing.

❖ Imparted useful information about OERs, their sources l and usage.

❖ Useful tips were given for development of Educational Videos by practical demonstration of videos of Prof. K. Saxena.

❖ A template (Annexure 1) was designed by Prof. Saxena which was given to the participants for presenting the Instructional Design of the course allotted to them.

❖ With the help of Dean Faculty of Management Dr. Alfred, working groups were formed and courses allotted to the participants.

❖ Hand holding of participants was done to boost their Morale by way of giving practical & doable tips to accomplish the task.

❖ Future Roadmap was charted out by breaking up the work in to different milestones with clear deadlines established (Annexure 2).

❖ Motivational Lecture on "Stress Management"(on the demand of participants) was delivered in which practical and useful tips were given for managing Stress both at physiological and Psychological levels. w

RECOMMENDATIONS

The main Resource Person for the workshop Prof. Karunesh Saxena offered following suggestions and recommendations to both the participants and office bearers of CDCE:

● Efforts should be made to popularize the BBA Online Program through Social Media platform such as Facebook, Twitter, Instagram, LinkedIn, WhatsApp, etc.

● The syllabus should be learner-centric rather than being teacher - centric.

● It was suggested to offer electives to learners in the areas of Hospitality & Tourism,......

● Weight age of practical and skill oriented courses must increase.

● Strong emphasis should be placed on Entrepreneurship training to the learners.

● The Video component should be increased in the course package as at present very few videos have been made and that too of short duration of 7- 8 minutes.

● Proper use of OERs should be made by integrating them in the course package.

● Regular and periodic feedback must be taken from learners using Social Media platfo

LIST OF PARTICIPANTS

List of the Names of Participants of the Four-Day Capacity Building workshop on BBA Online Syllabus Revision Organized Through Centre for Distance and Continuing Education, University of Peradeniya, Sri Lanka in Collaboration with theCommonwealth Educational Media Centre for Asia (CEMCA), India from 23.03.2018 – 27.03.2018 at University of Peradeniya

S/N	Name	Position/Affiliation
1	Dr. M. Alfred	Dean/Management
2	Ms. MalaneeRanasinghe	Faculty member/Management
3	Dr. S. Maheswaran	Faculty member/Management
4	Prof. Terence Madhujith	Former Acting Director/CDCE
5	Prof. A.R. Ariyarathne	Retired Professor/Faculty of Agriculture
6	Ms. K.M.R.N.Kulathunga	Faculty member/Management
7	Dr.P.W.S.K.Bandaranayake	Chairperson/BoS, Science
8	Ms. I. Ratnapala	Faculty member/Engineering
9	Prof. MallikaPinnawala,	Director/CDCE
10	Dr. W. D. Chandrasena	Deputy Director/CDCE
11	Dr. ThilakBandara	Deputy Director/CDCE
12	Mr. SamanRajapakshe	Deputy Registrar/CDCE
13	Ms. NilanjaniRajapakshe	Assistant Registrar/CDCE
14	Ms VirangyaSenevirathne	System Analyst/CDCE
15	Ms. S. Kodithuwakku	Faculty member/Management
16	Mr. N. Agilan	Faculty member/Management
17	Ms. W.M.H.U.Wijethunga	Faculty member/Management
18	Ms. P.L.W. Priyadarshani	Faculty member/Management
19	Ms. V. Jayakumar	Faculty member/Management
20	Ms. R.M.C.Kumari	Faculty member/Management
21	Ms. H.L.M.De Silva	Faculty member/Management
22	Mr. IsuruGunarathne	Faculty member/Management
23	Ms. S. Yamuna	Faculty member/Management

24	Ms. W.A. Edirisooriya	Faculty member/Management
25	Ms. P.R.W.M.S.C.Weerakotuwa	Faculty member/Management
26	Ms.NishaniMudalige	Faculty member/Management
27	Ms.MadushaniGunathilake	Faculty member/Management
28	Ms. P.H.R.R.P.K.Munasinghe	Faculty member/Management
29	Ms. U.W.G.Y.E. Jayawickrama	Faculty member/Management
30	Mr. Sameera Fernando	Faculty member/Management
31	Ms. B.S.Hettiarachchy	Faculty member/Management
32	Ms. M.N.F.Nuskiya	Faculty member/Management
33	Ms. SamurdhieAryarathne	Faculty member/Management
34	Mr.D.I.J.Samaranayake	Faculty member/Management
35	Ms. A.SherineShiromy	Faculty member/Management

Curriculum Finalized in the workshop

Certificate Level	Semester 1	FND 100	Business Mathematics and statistics	4	
		FND 101	Business Communication	3	
		BBA 111	Principals of Management	4	
		BBA 112	Fundamentals of IT	4	
	Semester 2	BBA 113	Financial Accounting	4	
		BBA 114	Business Environment (Include Corporate Gov & CSR)	3	
		BBA 115	Human Resource Management	4	
		BBA 116	Business Economics	4	
				30	
Diploma Level	Semester 1	BBA 225	Marketing Management	4	
		BBA 226	Management Science	4	
		BBA 221	Behavioral Sciences	3	
		BBA 222	Management Accounting	4	
	Semester 2	BBA 223	Financial management	4	
		BBA 224	Entrepreneurship	4	
		BBA 338	Banking and Insurance	3	
		BBA 339	Operations Management	4	1st 3 research methodology
Degree Level	Semester 1	BBA 331	Project Management (With practical assignment)	4	
		BBA 332	Management Information system	4	
		BBA 333	Leadership	3	
		BBA 334	Elective	4	Hospitality Management, health care, telecom
	Semester 2	BBA 335	Strategic Management	4	
		BBA 336	Integrated Marketing Communications	4	
		BBA 337	Business Law	3	
		BBA 338	International Business	4	

Working Groups

	Group		
Business Mathematics & Statistics	Yamuna	Nishani	Nuskiya
Business Communication	Heshani	Sandamali	Erandathi
Principles of Management	Dr. Maheshwaran	Mrs. Ranasinghe	
Programming Fundamentals	Isuru I	Samurdi	Leeza
Business Economics	Sameera	Isuru II	
Financial Accounting	Wathsala	madushani	Mrs. Kodithuwakku
Business Environment	Mr. Agilan	Champi	Sherine
Human Resources Management	Waruni	Subashini	Rakitha

Future Road Map and Deadline
- Deadline 31st October 2018
- Milestones (Ac Co)

15th April	Write-up of the allotted unit should be ready
10th May	Identify OER which is to be inserted
10th July	Readiness for video production. PPTs should be ready
10th August	First draft of video (uncut video)
10th September	post production to be ready (video)
10th October	Video review
25th October	Uploading video to site and pilot run

'Online BBA Content Development Workshop'
Feedback Form
PARTICIPANT INFORMATION

Name : _____	Designation: _____	
Date: _____	EXPERT:	*Prof. Karunesh Saxena, India*

ON A SCALE OF 1-5, PLEASE CIRCLE THE MOST APPROPRIATE ANSWER:
5= Strongly AGREE, 4=AGREE,
3= AVERAGE,
2= DISAGREE, 1= Strongly DISAGREE .

1. The workshop **content** was:

   a) Relevant   1 2 3 4 5

   b) Comprehensive   1 2 3 4 5

   c) Easy to understand   1 2 3 4 5

2. The **workshop** was:
   a) Well paced   1 2 3 4 5
   b) Breaks were sufficient   1 2 3 4 5
   c) A good mix between listening and activities   1 2 3 4 5
3. The **activities** were useful learning experiences.   1 2 3 4 5
4. The **Resource Person** was:
   a) Knowledgeable   1 2 3 4 5
   b) Well-prepared   1 2 3 4 5
   c) Responsive to participants' questions   1 2 3 4 5
5. What did you **like best** about this workshop? _____
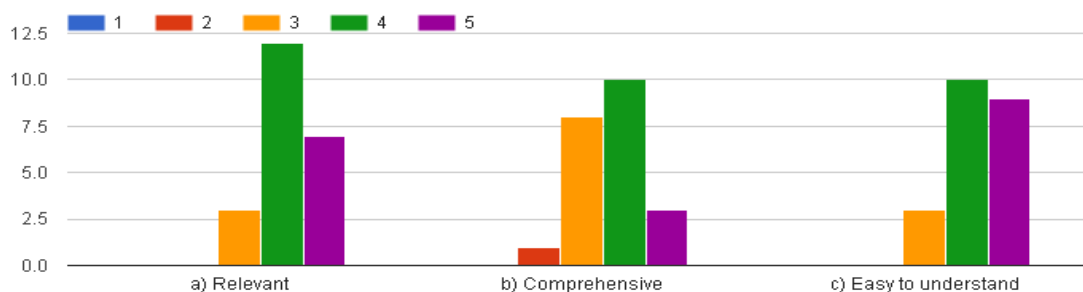
   _____

6. What did you **like least** about this workshop? _____

   _____

7. Would you **recommend** this workshop to others?
   Yes _____   No _____
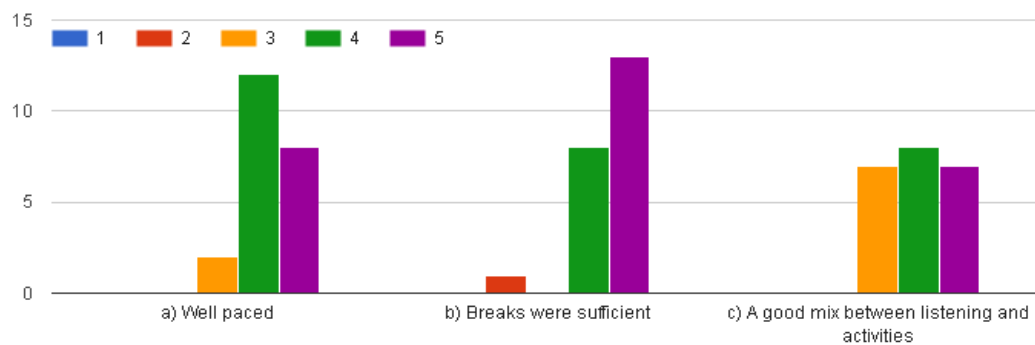   Why/Why Not: _____

   _____

8. Would you like to attend similar workshops in future by **Prof. Saxena, India**
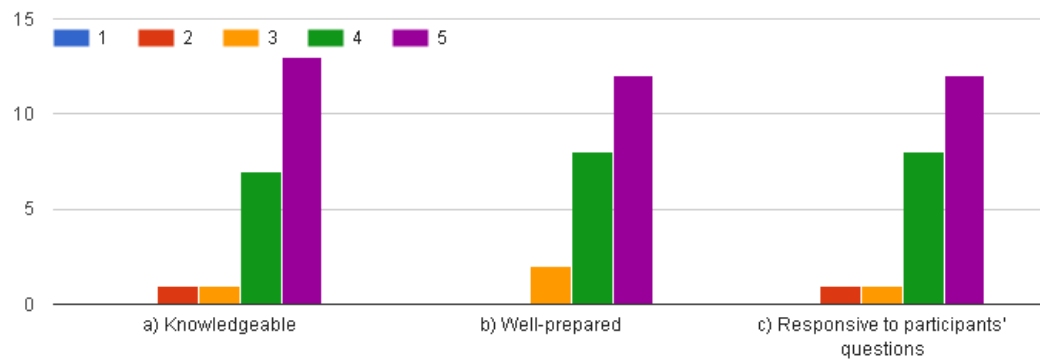
   Yes _____   No _____

WORKSHOP FEEDBACK ANALYSIS

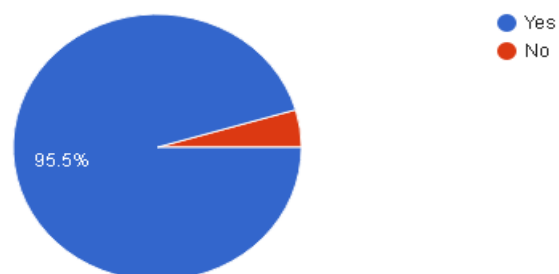The workshop content was:

The workshop was:

The Resource Person was:

Would you recommend this workshop to others?

22 responses

95.5%

- Yes
- No

Would you like to attend similar workshops in future by Prof. Saxena, India

22 responses